

**Minutes**  
**Council of Nova Scotia Archives**  
**Annual General Meeting**  
**Akins Room, Nova Scotia Archives and Records Management**  
**May 25, 2006**

**1. Call to order:** Michael Moosberger, President, called the meeting to order at 12:30 p.m.

**2. Approval of the agenda:**

**Motion:** That the agenda for the 2006 AGM be approved as presented. Lorraine Slopek (Anglican Diocesan Archives) / Pauline MacLean (Highland Village). Carried unanimously.

**3. Approval of the April 29, 2005 AGM minutes:**

**Motion:** That the minutes of the 2005 AGM be approved as presented. Pat Townsend (Esther Clark Wright Archives) / Sheryl Stanton (Admiral Digby Museum). Carried unanimously.

There was no business arising from the 2005 AGM minutes.

**4. President's Report:** (Included) Michael Moosberger, President (Dalhousie University Archives) presented the President's report.

**Motion:** That the President's report be approved as presented. Michael Moosberger/ Pauline MacLean (Highland Village). Carried unanimously.

**5. Treasurer's Report:** (Included and available at AGM) The treasurer, Hansel Cook (Saint Mary's University Archives), presented the treasurer's report.

**Motion:** That the treasurer's report be approved as presented. Hansel Cook / Wendy Robicheau (Esther Clark Wright Archives). Carried unanimously.

**6. Committee Reports:** (Included)

**NADP (National Archival Development Program) Grants Adjudication Committee:** Formerly known as the Grants Committee, the make-up of the committee will be changed this year so as to be more representative of the Nova Scotian archival community. The committee will be offering several grant writing sessions throughout the year.

**Membership Committee:** The committee chair, Carol Jacquard, was not present. The number of institutional, general, and individual members has remained approximately the same.

**Training and Professional Development Committee:** The report was presented by the committee chair, Kathryn Harvey (Dalhousie University Archives). The CNSA will be sponsoring a CCI workshop in September of this year on Disaster Preparedness.

**Preservation Committee:** The report was presented by the committee chair, Rosemary Barbour.

**Awards Committee:** The report was included in the report package but the chair, Anne MacLean, was unable to attend.

**ArchWay Committee:** The report was presented by Karen White.

**Motion:** A motion to accept all committee reports. Pauline d'Entremont (Musée acadien & archives) / Fiona Day (St. Paul's Church Archives). Carried unanimously.

**Education, Outreach, and Network Archivist Report:** The report was presented by Karen White, EONA.

**Motion:** To accept the EONA report. Karen White / Kathryn Harvey (Dalhousie University Archives). Carried unanimously.

**7. Provincial Archivist report:** (Included) Brian Speirs.

**8. Nominations and Elections Committee report:** (Available at AGM) There were three positions to be filled this year on the CNSA executive. All three have re-offered to served another two year term. Michael Moosberger asked for nominations from the floor. No nominations came from the floor. Hansel Cook will serve another term as treasurer. Christine Dunphy will serve another term as Secretary and Carol Jacquard will serve another term as membership secretary.

**Motion:** To approve the report of the Nominating Committee. Michael Moosberger (Dalhousie University Archives) / Fiona Day (St. Paul's Church Archives).

**9. Other Business:** The "Procedures for the Deposit of Colour Film in the Nova Scotia Film Preservation Cold Vault by Council of Nova Scotia Archives Institutional Members" and the "Provincial Preservation Microfilm Project 2006-2007 Instructions and Information for Participating Archives" were handed out to all those attending. The Provincial Archivist, Brian Speirs, stressed that the cold vault was for the preservation of masters only. CNSA Institutional membership certificates were then handed out by Michael Moosberger to the institutions' archivists. There was then a special notes of appreciation for the CNSA's work by Fiona Day (St. Paul's Church Archives) and Pauline d'Entremont (Musée acadien & archives). On a final note, crystal glasses

manufactured by Nova Scotian Crystal were handed out to recently retired executive committee members (Sheryl Stanton, John MacLeod, and Anjali Vohra).

**Motion:** To adjourn the 2006 CNSA AGM. Fiona Day (St. Paul's Church Archives) / Pauline MacLeod (Highland Village).

**10. The meeting was adjourned at 1:30 p.m.**