

## SCHEDULE FOR CNSA AGM and MEMORYNS TRAINING – 8 May 2015

Time	Event	Details	Location
10:00-11:50 (1hr 50 mins)	MemoryNS training for members	Introduction, how to do basic search, how to do advanced search and how to enter a new Name Authority record.	2019 in the McCain building, Dal campus (6135 University Ave)
12:00-1:30 (1 hr 30 mins)	CNSA AGM and catered lunch	Includes the President`s report, Treasurer`s report, nominations and elections, and a presentation on the Renewal and Sustainability report.	Nova Scotia Archives, Akins Room
1:50-3:50 (2 hrs)	MemoryNS training for members (continued)	How to enter multi-level descriptions, how to publish them, and how to upload a digital object such as a photo or scanned archival document. Also touch on your institution`s profile page and linking from your website to MemoryNS.	2019 in the McCain building, Dal campus

***All events are free for CNSA members. Members can attend any of the events they wish: the morning MemoryNS training, the afternoon training, the AGM, or all three. Registration is required, please email [Jamie.serran@novascotia.ca](mailto:Jamie.serran@novascotia.ca)***